

FOWEY RIVER PRACTICE

Patient Participation Group meeting (PPG)

'Getting better together'

Wednesday 14th June 2017 at Fowey 6:00 pm

Present: BL (Chair), Anne B (Vice Chair), Amanda B, Chinty P, CP, RD, VD, RG

(1) Apologies

Annette B, EG, Dr. Waldron, MK

BL welcomed everyone to the meeting whilst the group looked through a selection of posters, display information and data sheets for PPG Awareness week beginning 19 June 2017.

BL informed the group that Annette B has resigned as the PPG's Secretary to focus on other personal matters and that she will continue to be a committee member. BL acknowledged the work that Annette B did since the group was set up and voiced his appreciation about Annette B's contribution as the PPG's Secretary. Many thanks to Annette B from the Committee and BL.

BL also informed the group that Chinty P has agreed to the role as the PPG's Secretary. The group has agreed for Chinty P to be the new Secretary.

(2) Minutes from last meeting

BL checked for accuracy of the minutes – there were no further adjustments.

(3) Matters arising/Feedback from the Practice

- PPG Awareness Week (19 – 23 June 2017)

A set of posters/handouts, data sheets and a banner were displayed in the meeting room in Fowey. The Committee members were very impressed - many thanks to Natalie (Amanda's PA) for her excellent work. A discussion followed on promoting the PPG, some posters/handouts and collecting information from patients. The Practice will send a pack to all patients, which include letters from the Practice and the PPG, forms for Virtual membership and signing up for the text service. Amanda B will send posters/handouts on to Chinty P for the rest of the group.

- Other PPG groups

Amanda B said that Middleway PPG would like to meet up with the Practice PPG. BL said that he would contact the group.

- Higher toilet to support patients with hip and knee difficulties

Amanda B informed the group that a plumber should fit a higher toilet in 10 days time in Fowey surgery.

- Reducing volume on TV screens

Amanda B mentioned that Dr. Marrett is working on this issue.

(4) Committee Items

- Volunteers for PPG Awareness Week (19 – 23 June 2017)

Chinty P confirmed volunteers for the PPG Awareness week. Chinty P emailed the timetable to Amanda B, Anne B and BL after an update by BL.

- Members full names for PPG's letter

There was a discussion regarding members' full names on the PPG's letter to patients. Everyone present agreed to this. Chinty P emailed EG, PP and phoned MK and Annette B for their views. EG, PP, MK and Annette B agreed to have their full names on the PPG's letter. This information was sent to BL.

- TW membership

BL told the group that he wrote to TW accepting her resignation.

(5) Report from the Virtual Group

BL informed the group that he contacted EG explaining that the letter the group was considering were for patients and not the usual newsletter.

(6) Any other business


- BL mentioned that people were asking to register with the Practice and he felt that the Practice should be clear about boundaries. Amanda B replied stating it is best to tell people to contact the Practice for information regarding this.
- VD explained that recently her recent prescription was sent in parts to Middleway and Boots pharmacies. Amanda B will follow up.

The meeting ended at 19:18 pm.

Date of next meeting: Wednesday 12th July 2017 in FOWEY

Signed as a true record:

Chair: Dr. Bill Leach



Date: 12-7-17

Secretary: Rajdulari (Chinty) Pettitt



Date: 12.07.2017