

CONSTITUTION FOR FOWEY RIVER PRACTICE

PATIENT PARTICIPATION GROUP

PPG

AIMS

The aims of the group shall be:

1. To provide a forum for patients and practice staff to collaborate in planning new health services, developing existing services, and encouraging self-care and well-being.
2. To work together to ensure the best possible provision of medical services to patients

MEMBERSHIP

Membership will be free and open to all registered patients and to members of staff employed by the practice.

COMMITTEE

The committee shall consist of up to 12 patients, who shall where possible reflect the demographic and cultural profile of the practice. Members of the practice team shall have the right to attend meetings as deemed appropriate by the partners

OFFICERS

The committee shall elect annually from their members a Chairman, Vice-Chairman, Secretary and Treasurer who shall be the officers of the PPG. Election of officers shall take place at the April meeting each year. A quorum shall be 50% of the elected committee members.

AMENDMENTS TO THE CONSTITUTION

Suggested amendments should be submitted to the secretary a minimum of two weeks prior to the next PPG meeting.

DISSOLUTION

In the event of the PPG being wound up or otherwise becoming defunct, any funds remaining after any outstanding debts are cleared shall be passed to another group with similar objectives within the area.

CONDUCT OF MEETINGS

- Business should be conducted through the chair at all times.
- Matters discussed at meetings should be treated as confidential unless otherwise stated.
- Discrimination on any grounds will not be tolerated.
- The PPG is NOT a channel for complaints. There is a system in place for dealing with complaints, details of which may be obtained from the surgery.